**Georgia Municipal Clerks Association**

**Board Meeting**

**June 25, 2023**

**12:00 pm – 2:00 pm**

**Call To Order and Welcome**

President Regina Russell called the meeting to order and welcomed everyone to the 2023 GMCA Conference in Savannah, Georgia.

**Introduction of Sponsor**

President Russell invited Amanda Willis, Georgia Rural Water Association (GRWA) to the podium and thanked her for sponsoring the luncheon. Ms. Willis provided attendees with an overview of GRWA.

**Invocation and Pledge**

President Russell gave the invocation and Vice President Walker-Reed led the group in the pledge of allegiance.

**Roll Call:**

The roll call was given by Vice President Walker-Reed with following members in attendance:

Regina Russell, President Sandra Haggard, District 5

Deborah Walker-Reed, Vice President Telina Allred, District 6 (absent)

Vernice C. Thompson, Treasurer Kim Reddick, District 7 (absent)

Sharon Nelson, Secretary Margaret Shelley – District 8

Melissa Chosewood, District 1 (absent) Angie Conner, District 9

Marilyn Chastain, District 2 Melinda Crook, District 10 (absent)

Shandrella Jewett, District 3 Christina Evans, District 11

Richard McCoy, District 4 Naomi Atkinson, District 12

**Others**

Vicki Wainwright, Immediate Past President

Denise Jordon, Past President

Sonja Tolbert, Past President

Sandra Hiott, Past President

Pam Helton, Georgia Municipal Association (GMA)

**Financial Report**

1. Treasurer Thompson presented the most recent financial report. Richard McCoy, District 4 Director, made a motion to approve the report as presented. Naomi Atkinson, District 12 Director, gave a second with all voting aye. Motion approved.

**Program Topics**

1. Amanda Willis, GRWA, provided information on EPA’s lead and copper line inventory requirement.
2. Kay Love, Managing Director of Georgia City Solutions provided updates on current programs being offered through Georgia City Solutions.
3. Wincy Poon, Coastal Georgia Regional Commission provided information on how the regional commission will be assisting cities with the new annexation law requirements.

**Approval of Minutes**

1. Vernice Thompson presented the April 18th and May 24th minutes. Naomi Atkinson, District 12 Director, made a motion to approve the minutes. Margaret Shelley, District 8 Director, gave a second with all voting aye. Motion approved.

**President Report**

1. President Russell recognized first-time attendees and past presidents. A reminder was given regarding scholarship opportunities within GMCA, providing due dates to apply for the September Clerk’s conference. She also encouraged membership in GMCA in order to take advantage of all the resources offered to members. Attendees were also encouraged to participate in the 50/50 raffle, which supports the scholarship program, and the silent auction, both being held in the convention center near the registration desk. Proceeds from the silent auction will be used for hosting the IIMC Region III Conference in Columbus. A request was also made for submittal of any photos taken during the conference to Shavala Ames so they could be added to the June newsletter.
2. President Russell invited Sonja Tolbert to come forward for an IIMC certificate presentation. Ms. Tolbert recognized Denise Jordan, City Clerk of the City of Gainesville on accomplishing her Athenian Fellow designation through the Athenian Leadership Society, as well as achieving her Master Municipal Clerk certification through IIMC.
3. President Russell encouraged attendance at the awards luncheon for the Clerk of the Year recognition as well as the drawing for the 50/50 raffle.

**Officer Reports**

No officer reports were given.

**District Director Reports**

1. Shandrella Jewett, District 3 Director, gave an update on their quarterly Chat and Chew.

**Committee Reports**

1. Shavala Ames gave a report on the Marketing and Social Media Committee, stated that the committee met on June 1st and gave a review of the committee’s progress. She encouraged everyone to follow GMCA on Instagram and Facebook.
2. Treasurer Thompson gave a report on the Hospitality Committee and thanked everyone that donated items for the silent auction

**GMA Update**

1. Pam Helton gave a GMA update and reminded everyone to review the weekly updates that are emailed every Monday.

**CVIOG Update**

1. Christina Collins, Program Coordinator with the Carl Vinson Institute of Government provided an update on clerks training opportunities.

**Other Business**

None

**Adjourn**

There being no further discussion, Vice-President Deborah Walker Reed made a motion to adjourn. Treasurer Thompson gave a second with all voting aye. Motion approved.

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Regina Russell, President

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Sharon Nelson, Secretary