**Georgia Municipal Clerks Association**

**Board Meeting**

**March 16, 2023**

**1:00 PM**

**Call To Order and Welcome**

President Regina Russell called the meeting to order and welcomed everyone to the Georgia Municipal Clerks Association Spring Board Meeting in Columbus, Georgia.

**Invocation and Pledge**

President Regina Russell gave the invocation and led the group in the pledge of allegiance.

**Roll Call:**

The roll call was given by Vice President Walker-Reed with the following members in attendance:

Regina Russell, President Sandra Haggard, District 5

Deborah Walker-Reed, Vice President Telina Allred, District 6

Vernice C. Thompson, Treasurer Kim Reddick, District 7 (absent)

Sharon Nelson, Secretary Margaret Shelley – District 8

Melissa Chosewood, District 1 Angie Conner, District 9 (absent)

Marilyn Chastain, District 2 Melinda Crook, District 10 (absent)

Shandrella Jewett, District 3 Christina Evans, District 11

Richard McCoy, District 4 Naomi Atkinson, District 12

**Others**

Vicki Wainwright, Immediate Past President

Susan Hiott, Past President

Teresa Lynn, Past President

Pam Helton, Georgia Municipal Association (GMA)

**Approval of Minutes**

Vernice Thompson presented the February 6, 2023, minutes. Naomi Atkinson made a motion to approve the minutes. Christina gave a second with all voting aye. Motion approved.

**Financial Report**

Pam Helton submitted the 2022 Year-End Financial Report. Naomi Atkinson made a motion to approve the report as submitted. Vicki Wainwright gave a second with all voting aye. Motion approved.

**President Report**

President Russell updated the board on the Region III IIMC Conference, held in Isle of Palms, South Carolina February 15th through 17th, and the upcoming IIMC annual conference to be held May 14th through 17th in Minneapolis, MN. Attendees were encouraged to get involved with Georgia Cities Week, occurring April 23rd through the 29th. The new GMCA website is currently under construction and should be completed by the end of April.

**2023 GMA Agreement Approval**

Pam Helton submitted the 2023 agreement for the Georgia Municipal Association, Inc. to provide professional and administrative services to the Georgia Municipal Clerks Association, Inc. After an in-depth review of the agreement Deborah Walker-Reed made a motion to approve the agreement. Vernice Thompson gave a second with all voting aye. Motion approved.

**Review of GMA Duties & CVIOG Duties**

Pam Helton gave a review of the duties of the Georgia Municipal Association and the Carl Vinson Institution of Government as authorized in December, 2022. Other items discussed during the review were the GMCA By-Laws, Clerk of the Year, and scholarships.

**Officer Reports**

President Russell gave an update on the progress made in planning for the 2024 IIMC Region III meeting, sponsored by the Georgia Municipal Clerks Association. The meeting will be held in Columbus, Georgia February 27th through March 1st.

**District Officer Reports**

Christina Evans, District 11, and Naomi Atkinson, District 12, reported that they have four meetings scheduled to be held throughout 2023.

**Committee Chair Reports**

No committee reports were given.

**Planning Retreat – Where Are We Now**

Pam Helton tasked members with homework to complete one goal for GMCA for the year 2023 and email or text them to her prior to the continuation of the planning retreat, resuming tomorrow at 9:00 AM.

**Adjourn for Pictures**

There was no further discussion and the meeting adjourned at 3:48 PM for pictures of board members and district directors.

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Regina Russell, President

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Sharon Nelson, Secretary