

The Georgia Municipal Clerks Association

recognizes the importance of providing effective and efficient training in order to broaden knowledge of government functions, enhance leadership skills, and augment managerial abilities. It is incumbent upon each clerk to strive toward excellence in the role as a Municipal Clerk.

GMCA also recognizes that some colleagues are at a decisive disadvantage primarily due to budget constraints.

The Bill Cain Scholarship is presented to a deserving clerk to reimburse for the registration fee and hotel room charges for attending the February and September Georgia Clerks Education Institute and the Full Registration Fee for the GMCA Annual Conference.

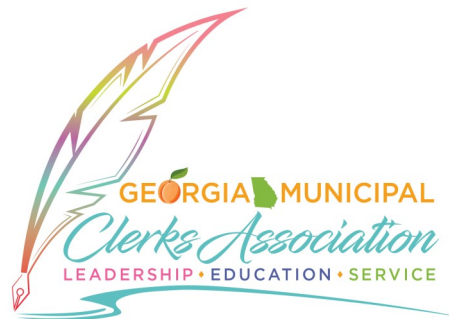
In 2015, the scholarship opportunity was expanded to include the reimbursement of the full conference registration fee for the June GMCA Conference (reimbursement of hotel charges are not included).

If you need financial assistance, please see the requirements and application inside.

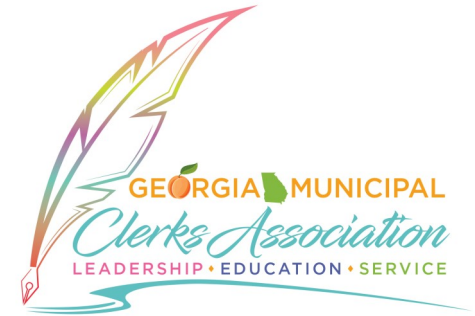
Who was Bill Cain?

Bill Cain, City Clerk of Pelham, Georgia served as the GMC/FOA President in 1973. He was a strong proponent of training and believed that all clerks should have the opportunity to be involved in the training program.

This scholarship, named in his honor following his death, provides that opportunity for every municipal clerk in the State of Georgia to obtain training and subsequent certification through the Clerks Certification Program.



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Bill Cain
Scholarship
Information



Requirements for Qualification

You must be a full time Municipal Clerk/Deputy Clerk and/or Finance Officer and a member of GMCA

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You must complete the required application.

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You must attend ALL portions of the Conference you are awarded. We do not give scholarships for attending only one training day.

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If you are selected as the recipient, you must submit receipts for reimbursement of registration fee and hotel lodging fee.

Priority will be given to new clerks required to take the mandated training.

APPLICATION FOR BILL CAIN SCHOLARSHIP

I hereby make application to the Georgia Municipal Clerks Association for the Bill Cain Scholarship for the training event on date: _____

Last Name

First Name

Title

City

Business Address

Phone

Email

Date Assumed Present Position

Population of Municipality

Number of Employees Supervised: _____ Directly Indirectly

Other Related Municipal Experience: City, Title , Dates of Service

Member Georgia Municipal Clerks Association? Yes No

Year joined _____

Member International Institute of Municipal Clerks? Yes No

Have you attended past mandated training institutes? Yes No

Have you attended Clerks Certification Programs in the past? Yes No

If yes, list

dates: _____

Have you requested funds from your municipality for attendance at the Annual Institute or Certification Programs? Yes No

Please explain on a separate sheet of paper action taken on your request and by whom.

Have you included a letter of support and commitment from your Mayor, City Manager or Council? (optional) Yes No

Return to Pam Helton by fax to 678-686-6386 or phelton@gacities.com

Please consider this additional information in evaluating my application: Attach extra sheet, if desired.