

2024 GMCA Vendor and Sponsorship Opportunities

The board and directors of the Georgia Municipal Clerks Association (GMCA) are excited to announce that they will be hosting the 2024 International Institute of Municipal Clerks Region III Conference in Columbus, Georgia next February 27-March 1. This Conference attracts clerks from Alabama, Florida, Georgia, North Carolina and South Carolina. Anticipated attendance is approximately 150.

<u>Vendor Hall Tabletop Exhibit Space</u> — Exhibit Hall will be open Wednesday, February 28 5:15 pm- 6:15 pm during the exhibitor's reception and Thursday 8:00 am — 8:30 am and 3:00 pm — 3:30 pm. Setup Wednesday 11:00 am — 4:00 pm, breakdown Thursday at 3:30 pm.

Cost: \$850 (\$500 for 8-foot draped table, 2 chairs and trashcan + \$350 registration fee for one. Additional staff will need to register separately. Please limit additional staff to two)

- Attendees will be given a Passport to be signed by exhibitors and those completed Passports must be turned in by 3:30 pm on Thursday.
- A drawing will be held at the Thursday evening event. The selected Passport holder will win a prize.
- Exhibitors will also be allowed to present door prizes during the Thursday evening event.

<u>Sponsorships</u> – All sponsors receive benefits including: Recognition on the website at <u>www.municipalclerks.com</u>, listing in pre-conference email notifications, signage throughout the convention center, logos on the Power Point presentations during General Sessions and logo printed in the convention program.

- **Gold Sponsor:** \$2500 Sponsor of Wednesday Opening General Session and Thursday Evening Event
 - o Gold Sponsors will receive two full registrations, three additional tickets to the Thursday evening event and additional signage at the door to Opening General Session and Thursday evening event and recognition during both events.
- **>** Silver Sponsor: \$1000 Sponsor of Thursday Luncheon
 - o Silver Sponsors will receive one full registration, two additional tickets to the Thursday luncheon, additional signage at the door to the Thursday luncheon and recognition during the luncheon.
- **Bronze Sponsor: \$500**
 - o Bronze Sponsors will receive one ticket to the Thursday evening event.

For additional information, please contact Janice Eidson at <u>jpeidson57@gmail.com</u>; 404-227-0534.

A block of hotel rooms has been reserved at the Columbus Marriott, directly across the street from the Columbus Convention and Trade Center. For reservations, please call 706-324-1800 or hit control, click on the link below.



VENDOR AND SPONSORHIP REGISTRATION FORM

February 28-March 1, 2024 Columbus, Georgia

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Compa	any:				
Addres	ss:				
Phone:			Email:		
	REPRESENTATIVES A	ATTENDING	(EACH REPRESE	NTATIVE MUST FULLY REGISTE	ER)
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2.			4.		
				red to attend the conference tive registration.).
Exhibitor Registration:			Sponsorship Items:		
	*Exhibit Table Registration (\$500 f trashcan + \$350 registration fee for a separately.)			See sponsorship levels and benef	fits on cover page.
\$	Exhibit Table	Before 1/1/24 \$875	After 1/1/24 \$900	☐ Gold Sponsor	\$2,500
\$	Additional Exhibit Personnel	\$375	\$400	☐ Silver Sponsor	\$1,000
\$	Additional Exhibit Personnel	\$375	\$400	☐ Bronze Sponsor	\$ 500
	TOTAL \$			TOTAL \$	
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	DO NOT EM	<u>AIL</u> REGISTRAT	ION WITH CRE	DIT CARD NUMBERS	